

**ODISHA HIGHER EDUCATION PROGRAM FOR EXCELLENCE & EQUITY**

# **INSTITUTIONAL DEVELOPMENT PLAN (IDP)**



**BALIMELA DEGREE COLLEGE OF SCIENCE & TECHNOLOGY**



**HIGHER EDUCATION DEPARTMENT  
GOVERNMENT OF ODISHA**

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#### **Institution's vision**

Balimela College of Science & Technology aims at transforming the institution into a national level institution imparting quality higher education in both science and arts streams with equal emphasis on quality and number.

#### **Institution's mission and purpose**

The mission of our institution is to make it a sustainable institution which can fulfil the aims and objectives of the future generations and cater to their higher education needs. Creating a special brand image of our institution we want to make it a unique one. The institution wants to maintain equity by providing quality learning opportunities to SC, ST, Women and Other Backward Classes. As our institution is situated in a very backward tribal sub-plan area, it would focus on carrying forward the aims and objectives of the neglected sections of the society, especially those belonging to SC, ST, Minority and Women categories. The backward society of tribals and backward castes in the district will be able to witness a brighter future through our the intervention of our institution. The institution aims at creating employability through Skill Development Programmes and Orientation Programmes on career guidance and counselling.

## 1. INSTITUTIONAL BASIC INFORMATION

### 1.1. Institutional Identity:

- a. Name of the Institution : Balimela College of Science & Technology
- b. Type of Institution : Aided
- c. Category : Co-education
- d. Location : Rural
- e. Website Address of the College : balimelacollege.org
- f. Whether grants received under RUSA (Y/N): N
- g. If yes what are the infrastructures created and non civil procurement made out of the RUSA fund. If Yes, provide details as below
- h. Name of Head of Institution and Project Nodal Officers

Head and Nodal Officer	Name & Department	Date of Retirement	Mobile Number	E-mail Address
Principal	Dr. M.B.Subudhi Chemistry	31/01/2022	9437790565	mbsubudhi@gmail.com
IDP Coordinator	S.K.Mohapatra Political Science	31/10/2030	9438135451	sarojorissa1970@rediffmail.com
IDP Deputy Coordinator	Dr. D.P.Panigrahi Botany	31/7/2039	7894854266	Durga.panigrahi@gmail.com
Civil Nodal Officer	R.N.Patro Commerce	31/5/2025	9438517020	
Accounts Bursar	S.C.Tripathy Botany	30/11/2022	9438181370	surshtripathybcst1962@gmail.com
<u>Other office bearers:</u>				
Academic Bursar	G.Mohanty Odia	31/7/2023	9438552238	
IQAC coordinator	A.K.Pradhan Chemistry	31/4/2023	9438065743	<a href="mailto:amulyakanti@gmail.com">amulyakanti@gmail.com</a>
Career Counselling Cell nodal Officer	P.Samarath Political science	30/10/2050	9556539915	<a href="mailto:samsottam@gmail.com">samsottam@gmail.com</a>

### 1.2. Land Particulars:

	Land information with ROR			Additional land information		Remarks
	Total area of land (in acre) as per Record of Rights (ROR)	Type of land	Record of Rights (ROR) khata No and Plot No	Additional area under possession (encroachment, if any)	Type of land	
+2						
+3 and above	10	House site	468 2094 2871	Yes	House site	

#### For Composite Colleges Only:

- In case of composite colleges, if land is demarcated between +2 and +3, indicate separately in the table above.
- Are +2 and +3 bifurcated physically (Yes/No) : No

- If YES, specify details of separation: class room / library/ laboratory/ hostel etc
- Whether Principal for +2 and +3 are separate (Yes/No): No
- Whether teaching staff are separated (Yes/No): No
- In case of integrated campus, is there a possibility for separation of +2 and +3 by making a boundary wall in existing campus (Yes/No): Yes

**1.3. Establishment Details:**

Sl. No.	Establishment Details (attach all required documents )	
1	Year of establishment	1981
2	Latest year of Permanent Recognition ( course wise )	Science 1990-91 Arts 2002-03
3	Latest year of Temporary Recognition ( course wise )	Science 2017-18 Arts 2017-18
4	Name of University to which Affiliated with affiliation no and period	Berhampur University
5	Latest year of Permanent Affiliation ( course wise )	Science 1990-91 Arts 2002-03
6	Latest year of Temporary Affiliation ( course wise )	Science 2017-18 Arts 2017-18
7	Name of other Universities to which Affiliated(affiliation no and period) if applicable	

**1.4. Governing Body (GB) or Executive Committee (EC) Information:**

Date of constitution of GB/EC	Total no of GB/EC members at present	GB/EC validity date up to	No of GB/EC meetings conducted during the year from 1st April 2018 till 28 <sup>th</sup> Feb 2019	Date of last GB meeting
19/12/2015	--	18/12/2018	00	15/2/2018

**1.5. NAAC Accreditation and UGC Autonomy**

	Date of Application (Letter of Intent & Self Study Report submitted)	Date on which accreditation was received	Grade	Valid till
1 <sup>st</sup> Cycle	NA	NA	NA	NA
2nd Cycle				
3rd Cycle				

Date of submission of the Annual Quality Assurance Report for the current year: \_\_\_\_\_.

Has the College been granted UGC autonomy? Yes/No. If yes, Number: \_\_\_\_\_, Dated: \_\_\_\_\_

If yes, by order:

**1.6. Faculty Details (Govt or aided; +2, +3 or composite):**

<b>Subject Wise Faculty Details of Aided College (Degree)</b>				
Subject Name	No of Full GIA / DP	2008 /2009 /2014 Block Grant	No of Management /contractual Appointees	Total
Political Science	1	1	0	2
History	1	1	0	2
Economics	0	0	0	0
Odia	2	1	0	3
English	1	0	1	2
Physics	1	0	1	2
Chemistry	2	0	1	3
Mathematics	1	0	0	1
Botany	2	0	0	2
Zoology	1	0	0	1

If composite, then..

<b>Subject Wise Faculty Details of + 2 Wing of the Aided College</b>				
Subject Name	No of Full GIA / DP	2008 /2009 /2014 Block Grant	No of Management /contractual Appointees	Total
Political Science	00	0	0	00
History	00	0	0	00
Economics	0	01	0	01
Odia	0	0	0	0
English	0	0	0	00
Physics	0	0	0	00
Chemistry	0	0	0	0
Mathematics	0	0	0	00
Botany	1	0	0	00
Zoology	0	0	0	0
Commerece	2	0	0	02

<b>Subject Wise Faculty Details of Govt College (Degree) (Sanctioned +3 Faculty)</b>				
Subject Name	OPSC	No of Adhoc Faculty	No of Guest Faculty	Total
N.A	N.A	N.A	N.A	N.A

If composite, then..

<b>Subject Wise Faculty Details of + 2 Wing of the Govt College</b>				
Subject Name	OPSC	No of Adhoc Faculty	No of Guest Faculty	Total
N.A	N.A	N.A	N.A	N.A

**1.7. Faculty Status (Regular/On-Contract Faculty as on Dec 2018)**

Faculty Rank	No. of Sanctioned Regular Posts	Present Status : Number in Position by Highest Qualification								Total Number of regular faculty in Position	Total Vacancies	Total Number of contract / Guest faculty
		Doctoral Degree				Master's Degree						
		Sc/Arts/Com Disciplines		Other Disciplines		Sc/Arts/Com Disciplines		Other Disciplines				
		R	C	R	C	R	C	R	C			
Reader	02	1	0			01	0			02		
Lecturer (Sr scale)	3	0	0			3	0			3	00	00
Lecturer	10	1	0			09	03			10	03	03

R=Regular, C=Contract)

**1.8.**

**Students' Profile:**

**1.8.1. Academic Information for 2018-19**

Sl. No.	Stream(Science/Commerce/Arts)	Level (UG, Diploma, PG)	Course name (Hons / pass wise)	Duration (Years)	Year of starting	Sanctioned annual Intake
1	Arts	UG	Political Science	3 Years	1990-91	64
			History		1990-91	32
			Economics		1991-92	32
			Odia		1986-87	64
			English		1986-87	32
2	Science	UG	Physics	3years	1986-87	48
			Chemistry		1986-87	48
			Mathematics		1986-87	48
			Botany		1986-87	32
			Zoology		1986-87	32

**1.8.2. Enrolment (2018-19)**

Sl No.	Student Details	UG 1 <sup>st</sup> yr	UG 2 <sup>nd</sup> yr	UG 3 <sup>rd</sup> Yr	PG 1 <sup>st</sup> yr	PG 2 <sup>nd</sup> yr	Others, yr-wise	Total
1	No. of students in all programs	283	177	194				654
2	No. of women students in all programs	95	77	77				249
3	No. of SC students in all programs	91	64	71				226
4	No. of ST students in all programs	94	54	42				190
5	No. of differently abled students in all programs							

**1.8.3. Subject Wise Student Details (Degree & Above) (Sanction and Admission)**

Sl No	Name of the Stream( BA/BCom/ BSc/ Self Finance/ PG)	Name of the course(BSc(Math)/BSc (Botany)/ BSc (Pass)	Sanctioned strength in 2018-19	Admission in 2016-17)	Admission in 2017-18	Admission in 2018-19	Total
1	B.A	B.A (Political Science)	64 32	50 23	58 09	48 06	

		B.A History	32	09	10	03	
		B.A Economics	64	46	33	45	
		B.A Odia	32	04	01	05	
		B.A English					
2	B.SC	B.SC (Physics)	48	19	13	47	
		B.SC Chemistry	48	42	30	45	
		B.SC Mathematics	48	12	02	28	
		B.SC Botany	32	24	25	28	
		B.SC Zoology	32	16	23	29	

#### 1.8.4. Stream Wise +2 Student Details of Composite College

Subject (+2)	Arts	Science	Commerce	Total
Sanction strength 2018-19	320	192	128	640
Admission (1st year)	309	88	18	415
Admission (2nd year)	241	99	24	364
Admission Total	550	187	42	

#### 1.8.5. Placement

SI No.	Student Details	UG	PG	Total
1.	% of UG students placed through campus interviews in the year 2015-16	0	N.A	
2.	% of PG students placed through campus interviews in the year 2015-16	0	N.A	

#### 1.8.6. Other Activities

SI No.	Student Details	UG 1 <sup>st</sup> yr	UG 2 <sup>nd</sup> yr	UG 3 <sup>rd</sup> Yr	PG 1 <sup>st</sup> yr	PG 2 <sup>nd</sup> yr	Others, yr-wise	Total
1	What are the different social outreach program students are involved with (NSS, NCC, YRC, etc.)  No. of students involved in each program:							
	NSS	25	30	45				100
	YRC	30	45	25				100
2	How many women students of the institution participate in self-defence program offered by the college?							



<b>3</b>	No. of students participated in the programs:						
	a) Swachha Bharat Aviyan	25	30	45			100
	b) Blood Donation	40	20	21			81
	c) Body Donation, d) Any other, Plantation	25	30	45			100

### 1.9. Infrastructure:

#### 1.9.1. Laboratory

Sl. No.	Parameters	UG	Diploma	PG	Total
1	Does the institute have computer laboratory? If yes specify the no. of computers.	Yes 05			05
2	Does the institute have laboratories for each class of UG and PG courses? If yes, a) specify subject-wise student capacity of the lab b) number of subject- wise students enrolled	Yes Physics Chemistry Mathematics Botany Zoology			16 16 10 16 16

#### 1.9.2. Library

Sl. No.	Parameters	Programme Wise			
		UG	Diploma	PG	Total
1	Total number of text books and reference books available in library for students in the year 2018-19 (approx.)	11779			11779
2	a) Is the library accessible differently able students? b) If yes, describe the facilities provided	No			

### 1.9.3. Reading Room

Reading room	Sitting capacity
Reading room-1	NA
Reading room-2	NA

### 1.9.4. Hostels (Boys)

Sl. No.	Parameters	Specify details
1	Does the college/Institute have Student Hostel(Yes/No)	Yes
2	If Yes, Number of Hostels	01
3	Hostel-wise Intake Capacity	100
4	Hostel-wise Present students strength	49
5	No. of ST students among sl.no 4 above	25
6	No. of SC students among sl.no 4 above	15
7	No. of differently abled students among sl.no 4 above	YES
8	Facilities(Common room, Food, Games & Sports, Reading room etc.	Common Room
9	Hostel accommodation fees per month	300
10	Hostel mess fees per month	1200
11	Mess management ( fully by students/ fully by college admin/ both)	Both
12	Are the hostels accessible to differently able students?	Yes
13	No of toilets in Boys Hostel	08
14	No of urinals in Boys Hostel	08
15	No of bathrooms in Boys Hostel	08
16	No of drinking water facility in Boys Hostel	01
17	Furniture provided to students (cot/ table/ book shelf)	Cut
18	Electricity connection available (Y/N)	YES
ES	fire Extinguisher: Y/N	N
20	first aid box available: Y/N	Yes
21	No of drinking water points available:	01

### 1.9.5. Hostels (Girls)

Sl. No.	Parameters	Specify details
1	Does the college/Institute have Student Hostel(Yes/No)	Yes
2	If Yes, Number of Hostels	1
3	Intake Capacity	100
4	Present students strength	74
5	No. of ST students among sl.no 4 above	25
6	No. of SC students among sl.no 4 above	32
7	No. of differently abled students among sl.no 4 above	01
8	Facilities(Common room, Food, Games & Sports, Reading room etc.	Common Room Food
9	Hostel accommodation fees per month	300
10	Hostel mess fees per month	1300
11	Mess management ( fully by students/fully by college admin/ both)	Both
12	Are the hostels accessible to differently able students?	Yes

13	No of toilets in Girls Hostel	08
14	No of urinals in Girls Hostel	08
15	No of bathrooms in Girls Hostel	08
16	No of drinking water facility in Girls Hostel	04
17	Furniture provided to student (cot/ table/ book self)	Cot
18	Electricity connection available(Y/N)	Yes
19	No of fire Extinguisher exist:	No
20	No of first aid box available:	Yes
21	No of drinking water facility available:	02

#### 1.9.6. First Aid Box and Functional fire Extinguisher Facilities

First Aid box available			Functional fire extinguisher			
Hostel (Y/N/NA)	Principal Room (Y/N)	Any other location (Y/N) If Y, mention location	Chemistry Lab(Y/N/NA)	Near Main Electrical switch Board(Y/N)	Hostel(Y/N/NA)	Library (Y/N)
Y	Y	Girls Common Room Staff Common Room	Y	Y	Y	Y

Y=Yes, N=No & NA=Not Applicable

#### 1.9.7. Toilet/ Urinal Facility in the College

Facility	Number for Boys	Number for Girls
Closets	NIL	NIL
Urinals	3	3

#### 1.9.8. Drinking Water Facility in the College

Sl.No.	Drinking water with purifier	No of Taps	Capacity in litres
1	2	4	500

#### 1.9.9. Snapshot on student and hostel

Total Student Strength: +3:654 & +2 : 779

##### 1.9.9.1. +3 Students Detail:

Total SC Student	Total ST Student	Total Woman student	Differently abled students	Total ST % in District	Total SC % in District	Total ST % in college	Total SC % in college
226	190	249	0	57.83	22.55	29.05	34.5

##### 1.9.9.2. No of Girls Hostel: Nos 01

Total Intake Capacity	Occupancy	SC Student	ST Student
100	74	32	25

**1.9.9.3. No of Boys Hostel: Nos 01**

Total Intake Capacity	Occupancy	SC Student	ST Student
100	49	15	25

**1.9.9.4. No of Class Room in the College**

Seating capacity	128 capacity	64 capacity	32 capacity	16 capacity
No of class room	4	6	5	4

**1.10. Research and Development****1.10.1. Seminar Conference Organised (2018-19)**

SI No	Level	International	National	State	University	Funding agency with amount
1	Number	0	0	0	0	
2	Sponsoring Agencies	0	0		0	

**1.10.2. Teachers' Participation in Seminars/Conferences (2018-19)**

SI No	Level	International	National	State	University	Funding agency with amount
1	Number	0	0	0	0	
2	a) Participated b) Presented paper	NIL	NIL	NIL	NIL	

**1.10.3. Research Publications (Since 2012)7**

SI No.	Details on Research Publications	Scopus Indexed	Web of Science	International	National	State	Department
1	Peer Review Journals	2		2			Botany & Chemistry
2	Books						
3	Chapters in Books	1					Botany
4	Non-Peer Review Journals						
5	e – journals	2					Botany
6	Conference Proceedings				01	01	UGC

**1.10.4. Sports and Culture**

SI No.		State/University Level	National Level	International Level
1	a) Does the college have quota for admission of students with sports/culture background?(Yes/No) b) If yes, mention the level of participation.	NIL	NIL	NIL
2	If yes, how many students came in through such quota?	NO	NO	NO
3	Is there any Sports Scholarship given to students	NO	NO	NO

4	Broadly, what are the fields of sports/culture pursued by students in the institutions?	Cricket Field games		
5	Does the college have any infrastructure to support sports and games of the students?			
6	Does the college have any trainer to support the students?	No		
7	No. of students participated in Sports, Games and other events	456		
8	No. of students participated in cultural events	465		
9	Is there a Cultural Club?			
10	Does the college have open Field facilities to support the students?	Yes		
11	Does the college have Indoor game facilities to support the students?	No		
12	Does the college have Gym facilities to support the students?	No		
13	No. Of students won medals in sports	Nil		
14	No. of students participated in annual sports	452		

**1.11. Financial Reports**

		<b>A. Total Income</b>			
Sl No.	Category/Head	Opening Balance as on 1.4.2018	Received during the F Y 2018-19	Expenditure made during the year 2018-19	Closing Bal as on 31.12.18
<b>Central Grants</b>					
1	UGC	0	0	0	0
2	RUSA	0	0	0	0
3	Other Central Govt. Departments (MPLAD..)	0	0	0	0
<b>Other Grants</b>					
4	Grants received from state Government (MLALAD, HE deptt..)		21564348	21564348	0
5	Grants received from local Bodies	0	0	0	0
6	Donation	0	0	0	0
<b>Own Source Revenue</b>					
7	Tuition fees	0	21600	0	21600
8	Development fees	0	890280	148940	741340
9	Other fees	1238079.13	2818374	2278376	1778077
10	Interests	0	143789	0	143789
11	Sale of Application forms	164363.5	79300	32570	211093.5
12	Other	0	0	0	0
<b>Investment &amp; Deposits</b>					
13	Investment in Fixed Deposits (including pledge money)	Op Bal as on 1.4.2018	FD made during the year	Closed during the yr	Closing Bal. as on date
		4394161	79162	0	4473323
<b>Advances to Staff &amp; Others</b>					
14	Reconciled Advances	162852	93984		256236
15	Un Reconciled Advances				
<b>Audit Status (local fund/departmental audit)</b>					
16	Audit Completed upto FY	2017-18			
17	Report received (Y/N)	2016-17			
<b>Maintenance of Cash Book</b>					
18	Cash Book Completed to up to February 2019				
<b>Implementation of CAPA</b>					
19	Whether the college has registration in CAPA or not ? Yes				
20	If yes, then upto which date the Receipt and Expenditure transactions are entered.				

## 2. NEED ASSESSMENT

### 2.1. Academic Administration

1	Whether detailed lesson plans are given to students?	Yes
2	If yes, Is the lesson plan followed strictly?	Yes
3	What type of monitoring system is followed for completing course within set timeframe?	Time to Time Monitoring
4	What type (monthly, quarterly, biannually, annually) of attendance management system is followed in the institute? What is the method of intimation to faculty/students?	Monthly
5	What type of feedback system is used for appraising the performance of faculty members? a. 360 degree b. Students' feedback c. Self-appraisal d. CCR	CCR
6.	Is the rating communicated to teachers for improvement?	No

### 2.2. Examination Reforms ( for autonomous colleges only)

Sl.No.	Describe	
1	What is the question patterns followed for examinations? a. Objective b. Subjective c. Mixed / Any other, Please specify	
2	What types of reforms are required in the present examination system?	
3	Is the evaluation system computerized?	
4	What is the days' gap between completion of examination and publication of result?	

### 2.3. Infrastructural Development & Maintenance

Sl.No.	Describe	
1	What type of expansion work is required for existing infrastructure? Is own land available for this?	<b>Repair of the Building like floor roof &amp; approaching Road. Ceiling of the Asbestos room &amp; repair of floor</b>
1(a)	Are men and women hostels adequate as per demand? If expansion required, is own land available?	<b>Women Hostel required. Expansion Yes</b>
1(b)	Are men and women toilet blocks adequate as per demand? If expansion required, is adequate space available?	<b>Not adequate Expansion required Space available</b>
2	What type of modernization / renovation works are needed for existing infrastructure? (Laboratories, Library, hostels etc)	<b>Digitalization &amp;Automation of Library, Modernization of Laboratories, Extension of Hostel</b>
3	What type of infrastructural development work required for non-academic area for the institution (toilets, girls common room etc.)	<b>Toilet Girls Common Room</b>

		<b>Boys Common Room Auditorium Leveling of play ground Garden</b>
4	What type of infrastructural development work is needed for making them accessible for differently-abled students?	<b>Ramps to all the exiting bulding.</b>
5	Does the institute maintain the academic and non-academic infrastructure areas?	<b>Yes</b>
6	What are the monitoring mechanisms followed for maintenance?	<b>Six monthly</b>

**Note: The following priority is to be adopted for the civil infrastructure under this program**

#### **2.4. Effective Institutional Governance**

<b>Sl.No.</b>		
1	Does the institution have duly constituted governing body? a. If yes, has it been approved? b. How frequently the Governing body meets?  Yearly Biannually More times, as and when require	<b>No</b>
2	Does the institution have E-Governance project (ERP & MIS) implemented?	<b>No</b>
3	How record keeping and data management is done in the institute?	<b>Manually</b>
4	What type of library management system is there in the institute?	<b>Manual</b>
5	What type of financial management and accounting system is followed in the institute?	<b>Registered in CAPA but maintained manually</b>
6	Does the institute have its own active website? If yes, mention web address	<b>Yes Balimelacollege.org</b>

#### **2.5. Stakeholders Involvement**

<b>Sl. No.</b>		
1	Does the institute have any mechanism of participatory management in academic, administrative and financial affairs by involving teachers and staff?	<b>Yes</b>
2	Does the institute have any mechanism for enhancing participatory management in academic, administrative and financial affairs by involving Parents?	<b>No</b>
3	Does the institute have any mechanism for enhancing participatory management in academic, administrative and financial affairs by involving Alumni?	<b>No</b>
4	Does the institute have any mechanism for enhancing participatory management in academic, administrative and financial affairs by involving Students?	<b>No</b>
5	Does the institute have any plan for enhancing participatory management in academic, administrative and financial affairs	<b>Yes</b>



	by involving local authorities?	
6	Does the Institute have a functional Career Counseling Cell for students?	<b>Yes</b>

## 2.6. Manpower Management

Sl.No.	Describe	
1	Does the institute have adequate and skilled manpower (both teaching and non-teaching)	<b>No</b>
2	Does the institute have a grievance redressal mechanism? Do they represent all the stakeholders? Specify. a. For Staff b. For Students	<b>Yes</b>
3	What type of staff engagement practices (academic, behavioral & organisational) are followed in the institute? a. Regular training b. Counseling on Performance c. Any other. Please specify	<b>No</b>

## 2.7. Legal Compliances

Sl.No.	Describe	
1	How the institute deals with legal issues?	
2	Does the institute have any designated officer to deal with legal issues?	<b>No</b>
3	Whether the institution is having the following: a. Equal Opportunity Cell b. Anti sexual Harassment Cell c. Anti-ragging Cell d. Disciplinary Committee e. Any other, Please specify	<b>Yes</b>
5	Does the institute manage RTI and Intellectual Property Right?	<b>Yes</b>
6	Has the institute made mandatory disclosures? If yes, how does it display? a. In website b. At college notice board c. Any other	<b>Web Site Notice Board</b>

## 2.8. Research & Development

Sl.No.	Describe	
1	What are the research initiatives taken by the institute?	<b>Yes</b>
2	Have the institute identified the thrust areas for research work in the institutes? If yes, Please mention the areas	
3	How does the institute facilitate the project funding, from sources like: (UGC/AICTE/ICSSR/CSIR/DBT/DST etc.)	<b>Not Yet</b>
4	Has the institute handled Inter disciplinary Project?	<b>Yes</b>
5	Has the institute worked on student Research project?	<b>Yes</b>

6	Has the institute measured the growth in research and development through participation and contributions in International/ National Conferences, Seminars, Symposiums, Workshops, and initiation of academic exchange programs? If yes, give details.	No
7	What type of facilities and incentives are provided to faculty members to manage the research work after getting the funding?	N.A

### 2.9. Monitoring and Evaluation

Sl.No.	Describe	
1	Does the present administration, academic and financial system need monitoring and development for flawless implementation?	Yes
2	Does the institute have IQAC cell? If yes, State the major functions of the cell.	No
3	Give details of number of meetings held by IQAC for last 3 years.	00
4	Does the institute conduct the followings: a. Academic Audit b. Energy Audit c. Green Audit d. Financial Audit e. Administrative Audit	Financial Audit
5	Mention the audits last done:	2017-18

### 2.10. Supporting Students from Disadvantaged Backgrounds

Sl. No.	Describe the particular needs of your female, and Scheduled Caste/Tribe/Other Backward Caste students by answering the following questions:	
1	What is the academic/skill training support that female students may need for improving employability?	Preparation for competitive examination Computer Training, Verbal and Non-Verbal communication skill, Writing CV or a Resume, Creativity and problem solving skill, entrepreneurship training for use of NTFP, Training on Self-Motivation, Training on leadership and capacity building
2	Do all women students wanting hostel accommodation get it on priority from the 1 <sup>st</sup> year onwards?	Yes
3	What is the academic/skill training support that SC/ST students may need for improving employability?	Remedial Class Preparation for competitive examination, Computer Training, Verbal and Non-Verbal

		<b>communication skill,  Writing CV or a Resume,  Creativity and problem  solving skill,  entrepreneurship training  for use of NTFP, Training on  Self-Motivation, Training on  leadership and capacity  building</b>
4	Do all SC/ST students wanting hostel accommodation get it on priority from 1 <sup>st</sup> year onwards?	<b>Yes</b>
5	What is the academic/skill training support that differently-abled students may need for improving employability?	<b>Preparation for competitive  examination  Computer Training,  Verbal and Non-Verbal  communication skill,  Writing CV or a Resume,  Creativity and problem  solving skill,  entrepreneurship training  for use of NTFP, Training on  Self-Motivation, Training on  leadership and capacity  building, use of disable  friendly mechanism</b>
6	Do all differently-abled students wanting hostel accommodation get it on priority from 1 <sup>st</sup> year onwards?	<b>Yes</b>

### 3. PLANNING AND EXECUTION STRATEGY

#### Goal

*Supporting overall academic success of students including Enrolment, Retention, timely completion of the Graduation courses.*

#### **Activity-I: Timely conduct of Classes for complete coverage of Syllabus.**

Presently Syllabus is not covered due to shortage of class room, facilities & faculties.

#### **Improvement Plan**

- Numbers of Class room have been proposed for construction under IDP
- Guest faculties will be engaged in subjects having less numbers of teachers.
- Digitalization of classroom
- Preparation of digital study materials as per syllabus
- Availability of digital course material developed in the college website

#### **Activity-II: Monitoring of weak & back paper students**

Presently there is no scope for Remedial Classes.

#### **Improvement Plan**

- Remedial and Bridge courses shall be started to help the weak students.
- Teachers will assigned additional classes according to the level of students.
- Remedial and Bridge classes shall be allotted in the Time Table.

#### **Activity-III:- Access to library & ICT**

Presently there are insufficient computers for Training & Library is not fully equipped.

#### **Improvement plan**

- Establishment of Computer Centre with 50 Nos. of Computers has been proposed.
- Students will be exposed to IT skills in groups.
- The present Manual Library shall be digitalized.
- This will be provided with e-sources through INFLIBNET & KINDLE
- 16 computers will be dedicated for E-learning
- Library shall be kept open for the students from 10.00am to 4.00pm.

#### **Activity-III: Ensuring Hostel Access for students**

Presently there are Two Hostels for ST/SC students.

#### **Improvement Plan**

- Extension of Existing Hostels has been proposed.
- Steps will be taken to ensure that all eligible students get their scholarships in time and monitor the extension of equal opportunities to all.

#### Goal

Improving the Employment /Placement opportunities for students after graduation

#### **Activity-I: To create employment opportunities for students**

Presently there is no such facility for students .

#### **Improvement Plan**

- Career Counseling cell shall be activated and made operational.
- Workshops and Conferences shall be arranged

- Focus shall be laid on the development of communication skills and spoken English to enhance their employability
- Institution-Industry partnerships shall be undertaken to absorb the successful alumni in the industries.
- OSOU approved DCA Course will be provided to 50 students (SC/ST and girls) each year during the project period for better employability.
- ICT education shall be encouraged to develop their computer skill.

**Goal**

- Promoting self-employment /entrepreneurial skills among aspiring students.

**Activity-I: To initiate measures for Self –employment/development of entrepreneurial skills .**

Presently no such Training is imparted.

**Improvement Plan**

- Job oriented training will be provided to motivate students.
- Training shall be imparted time to time through industrial experts or skilled Master trainer.
- Linkage will be established with the recruiting agencies for campus selection.

**Goal**

- Creating multiple channels for improving communication with key stakeholder such as Parents, Alumni, local leaders & industry etc..

**Activity-I: To develop inter personal relationship with stake Holder such as Parents Alumni, local Body, Senior Citizen & industry etc.**

Presently no such activities carried out.

**Improvement Plan**

- A Special Cell be created to be in touch with Parents, Alumni etc.
- Parent and Alumni shall be invited from time to time to share their experiences and motivate the students.
- Local leaders would be invited to offer valuable suggestion.
- Formal tie-up shall be made with the local industries like OHPC, NALCO Vedant Alumina.

**Goal**

- Increasing the retention rate of vulnerable groups such as ST/SC, women students through various affirmative interventions including formal, informal support such as mentoring, peer support and motivation etc.

**Activity-I: To provide value based support to SC/ST students & Self-Defense training to women Students.**

**Improvement Plan**

- Mentor shall be appointed to monitor the problem of such students.
- Senior teachers and skilled persons shall be invited to give life-skill training and boost of

their morale.

### **Goal**

Improving the faculty competency in terms of academic proficiency , communication skills, Administrative efficiency and professional skills.

### **Activity-I: To conduct academic, Administrative and Professional training for faculty**

Presently no such training is imparted by the College due to shortage of funds.

### **Improvement Plan**

- Academic and administrative training shall be arranged at repeated intervals.
- Training shall be arranged for the secretarial staff for office management, accountancy and computer skills.
- CAPA shall be introduced.
- Teachers shall be encouraged to cover refresher/Orientation courses.
- OD Exercise will be organize for staffs and management members for better Governance and smooth functioning of the College.
- Subject-wise seminars and workshops shall be organized for academic discussions.
- All classes will be digitalise.
- Teachers and staff shall be exposed to the latest computer skills and technologies to utilize E-Sources

### **Goal**

Monitoring the students and faculty for effective learning outcomes.

### **Activity-I: - To create mechanism for monitoring of students and staff for effective learning.**

### **Improvement Plan**

- Internal and external monitoring mechanism would be developed to collect regular feedback from the teachers and students to improve the teaching-learning environment
- CCTV cameras will be use to monitor the teaching-learning transactions .
- Parents would be given feedback on the progress of their wards from time to time and parents would be involved in decision-making in regard to initiatives to be undertaken to benefit the students.

## Budget plan (Rs. in Crore)

Sl. No.	List of Activities	Specify	In Crores
	<b>Civil Works</b>		
1	Classroom (128 seated)	60x30x4	0.88
2	Classroom (64 seated)	30x30x12	1.30
3	Classroom (32 seated)	30x20x12	0.86
4	Laboratory	40x30x4	0.58
5	SC/ ST hostel ( Boys) 100 seated Over head tank 5000 liter	30x30x1	0.20
6	Women hostel (Girls) 100 seated	30x30x1 and 24x24x2	0.24
7	Computer laboratory & CC	70x60x1	0.60
8	Reading room & Library	30x30x2+40x30x1	0.50
9	Girls Toilet with 20000liter Over head structure & pump house	30x20x1	0.35
10	Boys Toilet	30x20x1	0.15
11	Renovation of existing infrastructure		0.34
			6

CIVIL Works Total			6.00 crores
	<b>Procurement</b>		
12	Computers		
a	Computer laboratory	24	0.12
b	computer Centre	50	0.25
c	e-learning	16	0.08
d	Furniture		0.018
13	Furniture		
a	Class room	200 pairs	0.08
b	Laboratory		
	<b>Physics</b>	Table & assecories	0.04
	<b>Chemistry</b>	Table & assecories	0.06
	<b>Botany</b>	Table & assecories	0.04
	<b>Zoology</b>	Table & assecories	0.04

c	Auditorium	300 chair	0.014
14	Books	5lakhs for 4 year	0.20
a	Racks	1 lakh for each year	0.04
b	Digitalisation	One time	0.05
c	Automation of Library	One time	0.02
15	Laboratory equipment	Physics	0.05
		Chemistry	0.05
		Botany	0.05
		Zoology	0.05
16	Drinking water	10 Water Purifier	
a	Water Purifier	10 Auqa Guard	0.012
b	Water Chiller	10 Votas Chiller	0.05
c	Water Taps in 6 points	24 Taps	0.01
17	Bore well	one 6'	0.01
18	3 phase power supply	0	0
19	Sports equipment		
a	Gymnasium	1	0.10
b	Foot Ball Bar	1	0.002
c	Badmiton Court	1	0.0025
d	Cricket Kit	1	0.01
e	Basket Ball Court	1	0.01
f	Field leveling	1	0.01
20	Learning and training Resources		
a	Magnetic Board	<b>40</b>	0.05
b	Teaching aids for classroom	<b>Lump sum</b>	0.04
21	Teaching aids for classroom / lab	25 LCD Projector With Screen	0.10
		25 Laptops	0.10
		25 Audio System	0.03
		Voice amplifier 25	0.01
22	Items for differently able persons	Ramp -10 nos	0.02
a	Lap Top for Blind	1	0.007
	<b>Human Resource Support</b>		



23	Engagement of Guest Faculty	<b>10Nos</b>	0.72
	<b>Activities/Measures</b>		
24	Training for Faculty (including pedagogical training, administrative, academic and non academic matters ) and Non-teaching staff		
a	Organisational Development Training( OD)	One Time each year	0.04
b	First Aid Training	One time	0.003
c	Basic Accounts Training ( CAPA)	One Time each year	0.02
d	Basic computer Training	30x6000	0.02
e	Gender Training to Staff	One Time	0.003
25	Training for students (specify type of training)		
a	Leadership & managerial capacity building Training	Once a year	0.02
b	Environment, and sustainable development Training	Once a year	0.02
c	Training on Interview and Group Discussions	Once a year	0.02
d	Gender Training	Once a year	0.02
e	Training on Self Motivation	Once a year	0.02
f	Training on Time & stress Management	Once a year	0.02
26	Student support activities		
a	Career Guidance Cell	1x4	0.04
b	Personal Counseling Cell	.5x4	0.02
c	Grievances Redressal Cell	.5x4	0.02
d	Equal opportunity Cell	.5x4	0.02
e	SC,ST & Minority Cell	1x4	0.04
f	Disability Support Cell	.5x4	0.02
g	Anti Ragging Cell	.5x4	0.02
h	Extramural Lecturer series by inviting reputed persons of eminence to college	16 nos	0.03
i	Competitive coaching to students as support activity	6months a year 4 year	0.04

k	Life skill training including for healthy and hygienic living to students	Once a year	0.02
l	National and State Integration camp in Puja vacation each year	4 times each year	0.04
m	Career counseling session	4 years	0.02
n	Entrepreneurship training for use of non timber forest product	Once a year	0.02
27	Environment, Health & Safety related activities/ items		
a	First Aid Training ( 3 days)	3 days 8 numbers	0.024
b	Blood Donation Camp ( minimum 100 Units)	each year	0.01
c	Napkin vending machine	2 nos	0.004
d	Napkin destroyer	2 nos	0.005
e	Plantation	1000plants each year	0.04
f	Herbal garden	One No	0.005
g	Dustbins	20 Nos	0.01
h	Rain & used water harvesting	Piping and related expenses	0.05
i	Fire Extinguisher	10	0.02
j	First Aid Box	10 nos	0.0003
28	Quality and equity enhancement measures		
a	Wi Fi campus	1	0.05
b	Remedial class for slow learners	10 classes for each batch	0.08
c	Seminar & work Shop	16 nos	0.16
d	Participation in National & State Seminar	Lump sum	0.04
e	Up gradation of web site	Lump sum	0.01
f	Digitalisation & preparation of Study materials	Lump sum	0.05
29	Development of linguistic competency		
	Language Lab		
a	Basic of phonetics to students and intonation pattern through software	one time	0.0075

b	HD TV of high resolution	one time	0.0075
c	Spoken English DVD and booklet	one time	0.0075
d	Spoken Hindi DVD and Booklet	one time	0.0075
e	Certified Linguistic trainer workshop	Once a year	0.0048
f	Digital live video camera and reflector(TV)	one time	0.0075
g	Digital sound system	one time	0.005
30	Skill development programs		
a	Computer competency of DCA level 50 students	50x6000x4	0.12
b	Tailoring	4 years	0.05
c	Effective Verbal and Non Verbal Communication Skills	4years	0.01
d	Presentation Skills	4 years	0.01
e	Leadership Skills	4years	0.01
f	Team-work Skills	4 years	0.01
g	Creativity and Problem Solving Skills	4years	0.01
h	Writing a CV or a Resume	4 years	0.01
31	Others specify	4years	
a	Xerox machine	4	0.03
b	Stationary & Project related travel	Lump sum	0.0282
<b>Non Civil Work Total</b>			<b>3.998 Crores</b>

## Annexure-II

### SWOC ANALYSIS

#### **STRENGTHS:**

- Our strength lies in our Student Teacher Relation which enables us to give individual attention to each and every student.
- OSOU & IGNOU study centres provide further study in P.G courses in the same college
- Disciplined and dedicated students have the potential to take up challenges and achieve them.
- The institution has experienced and efficient faculty who can give their best in response to the merging needs.
- The institution is located in an ideal place, away from the din and bustle of the town.
- It is the only college in the assembly constituency and has the potential to meet the educational needs of large sections of the disadvantaged people.
- The institution is fully Government Aided College with Hos. Facility in all Streams.
- Majority of the students belong to ST/SC and economically backward communities.
- The institution is a pioneer in extension and outreach activities through the NCC, NSS, YRC wings and the Eco Club.

#### **WEAKNESSES:**

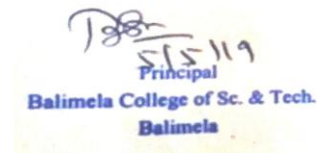
- As the institution is a rural & tribal based college, most of the students are scared and apprehensive about English. Very few students opt for English.
- The poor socio-economic condition of the students prevents them from taking up any challenges in life.
- The institution suffers from inadequate Staff which prevents it from taking up any new academic initiatives.
- The poor infrastructure of the institution is inadequate to meet the increasing needs of the students.
- Remote Location.
- The students in the institution have no exposure to changing trends and the opportunities available in the outside world.
- There are hardly any placement opportunities at the institutional level.
- Due to paucity of funds the institution cannot undertake any new projects.

## **OPPORTUNITIES**

- It is highly satisfying to groom some of the avid learners and to expose them to various avenues and possibilities which the world of English Language and Literature offers.
- The institution has every reason to be taken over by Govt.
- As the students from families with poor socio-economic backgrounds, career oriented and employability linked programs would be of immense help to them.
- There is no dearth of talent in the area. Students can excel if solid platform is provided to them.

## **CHALLENGES**

- The abysmally poor background of the students in English at the school level makes our job doubly difficult. It is in fact a challenge for us to make them free from the pulls and pressures of mother tongue (Odia).
- Inadequate staff and Poor infrastructure divert students to study elsewhere.
- Prolonged examination schedule.
- The existing curriculum is irrelevant to the students as it carries no scope for skill-development or employment.
- To explore the diversified skills of students.



Principal  
Balimela College of Sc. & Tech.  
Balimela

Meeting - NO-1

Dt. 1.5.2019.

The Charing meeting of the I.D.P with the staffs of Balewela College of Science & Technology was held on 1.5.2019 at 10.A.M in the Staff-Common-Room.

The following staff members were present in the meetings.

1. Sri Anmulya K. Karan - Anm
2. Sri Suresh Ch. Tripathy - SCS
3. Sri Rabi Chandra Pal - RCP
4. Sri Manthala - Man
5. Sri Saroj K. Mahapatra - SKM
6. Sri C. R. Pattnaik - CP
7. Miss. Reshma Biswas - RB
8. Miss. Liparawati Samanta - LPS
9. Sunjay Kumar Jena - SKJ
10. Manojanjan Chamaraj - MCH
11. Sri Binil Dasgupta - BDR
12. Chandan Sekhar Madhi - CS
13. Suresh Ch. Saha - SCS
14. Jayadev Kar - JK
15. Manoj Kumar Mahapatra - MKM
16. Y. V. GORESH PAT - YVG
17. Satyabanta Samal - SSP
18. Purusottam Samanta - PSM
19. Souendra Mahanty - SM
20. Bira Padmani - BP
21. P. Pragna K. Das - PKD
22. Bijora Chandra Pradhan - BCP
23. Bhagabata Prasad Sahoo - BPS
24. Sanyasi Dora - SD
25. S. K. Pradhan - SKP
26. Dr. J. K. Pradhan - JKP
27. Dr. J. K. Pradhan - JKP

28/10/2020

28) PRATHA CHANDRA BEHERA - J.B. Lecturer

29) SANTOSH KUSHI - J.B. Lecturer

30) SABITA MAJHI - J.B. Lecturer

Dr. Jayadev Das - J.B. Lecturer

The meeting started with a brief introduction on the project by the Principal Dr. M.B. Subudhi. He explained the aims, objectives and modalities of the project and requested Sri Saraju Mohapatra, I.D.P. Coordinator to have a detail presentation on.

I.D.P. Coordinator expressed that this is a programme for Result programme which aims at sustainability result and build institutions. W.B will release finance on achieving result only.

He also shared about the 60:40 composition of the programme. 60% of the grant will be utilised for infrastructure and 40% will be used for institution building.

The session on civil work deeply discussed by the staff members and detail budget and programme chart out after the consensus. Major activities of construction here.

1. 4 nos of 128 buildings c/lom room
2. 12 nos of 98 seated c/lom room
3. 12 nos of 64 seated c/lom room
4. 4 spacious lab. for Phy, Chem, Bot & Zool
5. provision of Quarter for Superintendent & deputy Superintendent on Ladies Hostel.

6. Provision of Dining Hall cum kitchen in both the hostel.
7. Construction of 20,000 liter Overhead tank got emphasis in the conference.
8. Toilet for both boys and girls are provided.
9. Computer Lab and Computer Centre proposal was well supported.
10. Existing old buildings renovation and approach roads repair also highlighted in the discussion.

In the procurement part Teaching staffs emphasize on e-library, Teaching aid like L.L.D projector, Lap Top, Audio system in the class room.

Most of them emphasize on E-Learning and membership in INFLIBNET & KINDLA.


Ni kai Campus was also came in the plan.

Library automation, office automation and new library building and study area was the centre of discussion.

Most of the training, capacity building Human Resource support was also raised in the discussion.

O.D Exercise, Account training, Gender training was also emphasized.

The meeting continued for 3 hours and ended with a thank to the chair.

  
11/5/19  
Principal  
Balimela College of Sc. & Tech.  
Balimela



Meeting NO-2

3.5.19.

The I.D.P sharing meeting at Bahinola College of Science and Technology took place at 9 AM in the Room NO-12. 62 students participated in the sharing meeting.

Principal Dr. N.B. Sabudhi informed the students about the programme and highlighted the major points.

Saty Kumar Mohapatra, I.D.P coordinator with P. Somasath & others started the sharing and opinion collection from the students. It was decided into two parts.

- 1) Core work.
- 2) Non-Core work.

In the Core work part the students demands were:

1. More class rooms
2. Use of LCD projector & sound system in the class room.
3. Well maintained & spacious library with reading halls.
4. Computer Centre for all the students with Wi-Fi systems.
5. Computer lab for Phys (H) & Math (H) students.
6. Well developed sport for both girls and boys.
7. Repairing of the existing class rooms.
8. C.C Road to all blocks.

In the Non-Civet part an intensive discussion carried out with the students. The final output was, the need of the following things:

1. Exposure to different environment by inviting experts from different fields.

2. Plantation around the college and in the H.S.S adopted village.

3. Computer Course with authentic Certification like D.C.A at OSOU.

4. Computer availability to all for learning.

5. Skill based training like Tailoring, computer science.

6. Processing of NIEP needs greater importance.

7. Language development course.

8. Organisation of state level Seminars.

9. Levelling of the field & purchase of sports equipments.

10. Establishment of a gymnasium in the College.

11. Purchase of books for the library.

12. E-Learning facility on the library.

13. Career counselling for the students.
14. Organization of Blood donation camp, youth festival on the college.
15. Badminton and Basket ball Court on the campus.
16. Use of projector in teaching.
17. Spoken English improvement.
18. Support for enhancing knowledge in G.K., Mathematics, Reasoning and English for competitive exam.
19. Extra class for the slow learners.
20. Appointment of staffs in all departments to complete the courses on time.
21. Different type of training on motivation, First Aid, Waste management, Leadership etc.
22. Expansion of the hostel by adding dining hall.
23. Water storage and chiller in adequate number.
24. Availability of internet.

The meeting ended with a thanks to the participants for the valuable suggestion and active participation in the programme.

3/5/19  
Principal  
Balmela College of Sc. & Tech.  
Balmela

Sr. NO	Name	M. NO	Signature
1.	Ratan Duxua	879599896	Ratan Duxua
2.	Manoj Sodhi	8984871042	Manoj Sodhi
3.	Lalu Madkani	9078527445	Lalu Madkani
4.	Linga Telami	7656965585	Linga Telami
5.	Dhamu Khillo	8658640987	Dhamu Khillo
6.	Laxman Pulia	7077364916	Laxman Pulia
7.	Mahendra Kabasi	8480250138	Mahendra Kabasi
8.	Titendra Muduli	9938376378	Titendra Muduli
9.	Kala Madkani	9078872199	Kala Madkani
10.	Nanga Kabasi	9428553445	Nanga Kabasi
11.	Narasimha Muduli	9078873507	Narasimha Muduli
12.	Sambit Khara	8018378939	Sambit Khara
13.	Gyanesh Ch. Rautray	9668793037	Gyanesh
14.	Mukunda Madhi	9668156228	Mukunda Madhi
15.	Sridhar Tati	7608989807	Sridhar Tati
16.	Debraj Kamara	7526867572	Debraj Kamara
17.	Sajay Kumar Panda	7653848077	Sajay K. Panda
18.	Sebabrata Behara	9439370215	Sebabrata Behara
19.	Abinash Behara	8280248004	Abinash
20.	Kanha Panda	8117988285	Kanha Panda
21.	Swapnarani Sahu	7894757876	Swapnarani Sahu
22.	Padmaji Majhi	9556925938	Padmaji Majhi
23.	Chandrama Muduli	8457963078	Chandrama Muduli
24.	Kodi Kethreen	8480463332	Kodi Kethreen
25.	Srabani Adhikari	9932034775	Srabani Adhikari
26.	B. Amrita Rani	8480463331	B. Amrita Rani
27.	Champa Sisa	8117988314	Champa Sisa
28.	Rambha Badami	9078662677	Rambha Badami
29.	Gasmata Pujari	7608908091	Gasmata Pujari
30.	Sukanti Kabasi	917821145	Sukanti Kabasi
31.	Kanti Bhumica	7750971920	Kanti Bhumica
32.	Jasoda Rudei	8480557840	Jasoda Rudei
33.	Padmini Khillo	8658535524	Padmini Khillo

Sl. No	Name	M. NO	Signature
34.	Sujata Pujari	8117932660	Sujata Pujari
35.	Rajashree Sethi	7894230516	Rajashree Sethi
36.	Shilpa Biswas	7608862502	Shilpa Biswas
37.	Pallavi Sankar	9178126558	Pallavi Sankar
38.	Misoumyashree A	8480149869	Misoumyashree
39.	Sujala Pal	9078520250	Sujala pal
40.	Rima Dhali	7750917575	Rima Dhali
41.	Ranjita Madkani	9556172967	Ranjita Madkani
42.	Sumita D. majhi	8895753587	Sumita D majhi
43.	Puja Saha	7608888205	Puja Saha
44.	Sumita Pujari	7677564088	Sumita Pujari
45.	Charalini Madkani	9668179001	Charalini madkani
46.	Ranjita S S Sa	8483077512	Ranjita S S Sa
47.	Bhanati khana	801811358	Bhanati khana
48.	Preense Tangulu	8480138959	Preense Tangulu
49.	Pratima Muduli	9078556024	Pratima Muduli
50.	Mamata Khilla	8144446416	Mamata Khilla
51.	Sarita Madkani	7751038398	Sarita Madkani
52.	Indrajeet Ray	8455955120	Indrajeet Ray
53.	Pintu Ghose	7653840832	Pintu Ghose
54.	Samarth Anilrao	8763059028	Samarth Anilrao
55.	Dasharath padhani	73307415229	Dasharath padhani
57.	Sanjay Madkani	7750859121	Sanjay Madkani
52.	Sanjay Sodi	8114320748	Sanjay Sodi
54.	Tularam Hial	7077839112	Tularam Hial
55.	Ganya Madkani	8480628679	Ganya madkani
56.	Prabhakar Mattan	808231663	Prabhakar Mattan
57.	Bharat Kumar Dani	8228797572	Bharat Kumar Dani
58.	Papu Prasad Sodi	8895323231	Papu Prasad Sodi
59.	Raja Madni	7077405754	Raja madni
60.	Ashish Kumar Madni	8658843713	Ashish ku. madni
61.	Jagabandhu Madkani	8018453782	Jagabandhu
62.	Debanata Sodi	8480339089	Debanata

Principal  
Balmeida College of  
Balmeida  
& Tech

IDP SHARING MEETING WITH THE STAFFS ON 1/5/2019



IDP SHARING MEETING WITH THE STAFFS ON 3/5/2019



Meeting NO. 11

Dated. 4/5/2019.

The Governing Body meeting of  
Balimela College (Depts) of Science and  
Geology, Balimela held on 4/5/2019  
at 6-45 PM in the principal's chamber  
under Chairmanship of Sri Dambarou -  
Sica, President, Governing Body and Hon'ble  
MAE, Chittoor.

The following resolutions were  
taken in the meeting →

1. The I.D.P team constitute of the  
following staff members is hereby  
approved.
  1. Principal → Dr. M.B. Subudhi
  2. I.D.P Coordinator → Sri L.K. Mohapatra
  3. I.D.P Dy. Coordinator → Dr. D.P. Panigrahi
  4. Core/ Model Officer → Sri R.N. Patra
  5. Accounts Officer → Sri S.C. Prasad

Other Office Bearers

  1. Academic Officer → Sri G. Mohanti
  2. I.Q.A.C Coordinator → Sri A.K. Pradhan
  3. Career Counselling  
Cell Model Officer → Sri P. Sankar
2. The I.D.P Plan prepared by the  
team is hereby approved to  
submit
3. A new SB account with Flexi-  
deposit scheme with joint signature  
Principal and Accounts Officer for  
I.D.P shall be opened.

4. Rs. 700,000/- (One-lakh seven lakh) only (5 Lakh for deposit fees for NAAC tentatively and Rs 2 Lakh for laboratory expenditure) is sanctioned & approved.

5. Appointment of Lecturers in Physics, Zoology, Mathematics, Economics and one DBO on Contractual / part faculty is hereby approved.

Principal is authorized to take necessary steps.

The meeting was ended with vote of thanks to the chair.

*7/8/20*  
*415/119*  
Principal  
Balimela College of Sc. & Tech.  
Balimela

*[Signature]*  
President  
Governing Body  
Balimela College of Sc. & Tech